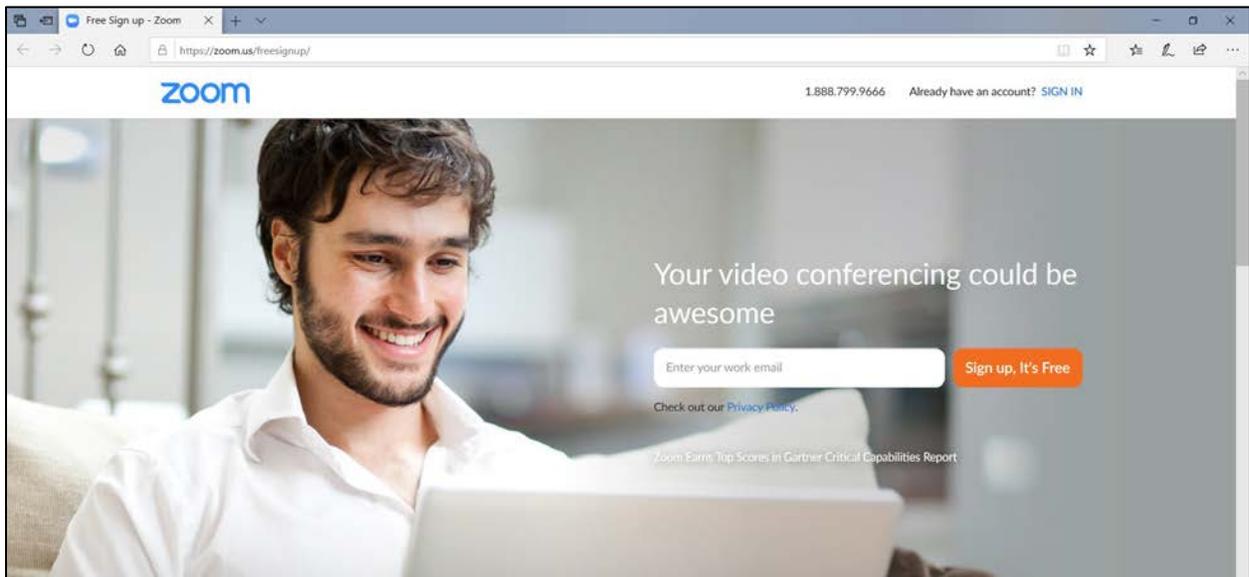


Getting Started with Zoom for Better Breathers Club

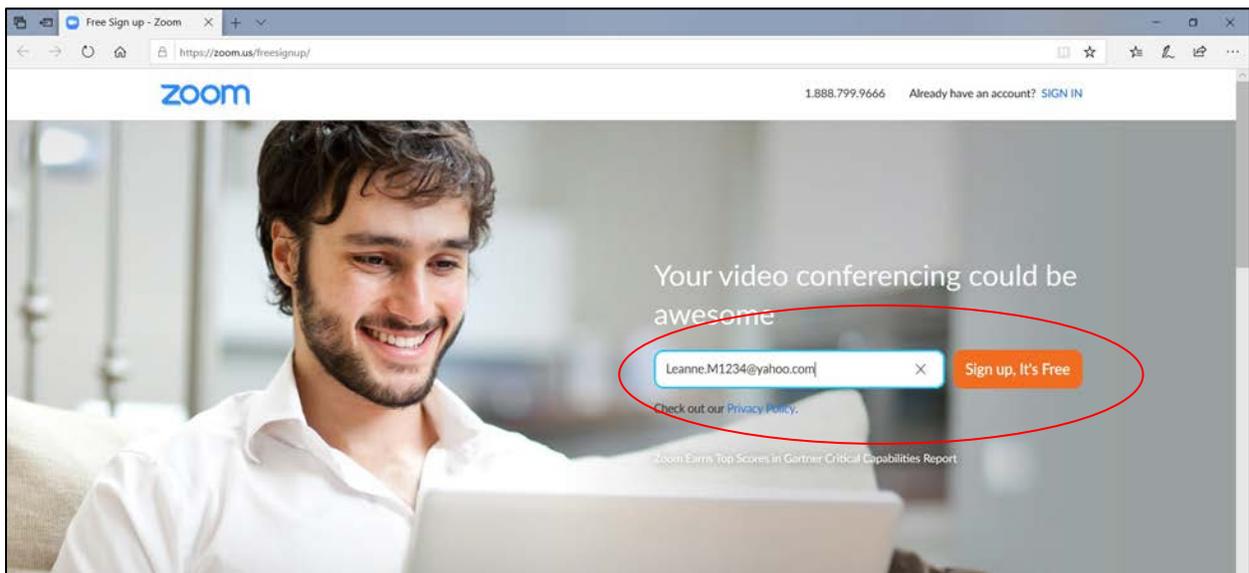
How to Create a Zoom Account:

Please Note: You must have a working email address in order to create a Zoom account. If you do not have an email address you can use a friend's or family member's if you have access to it.

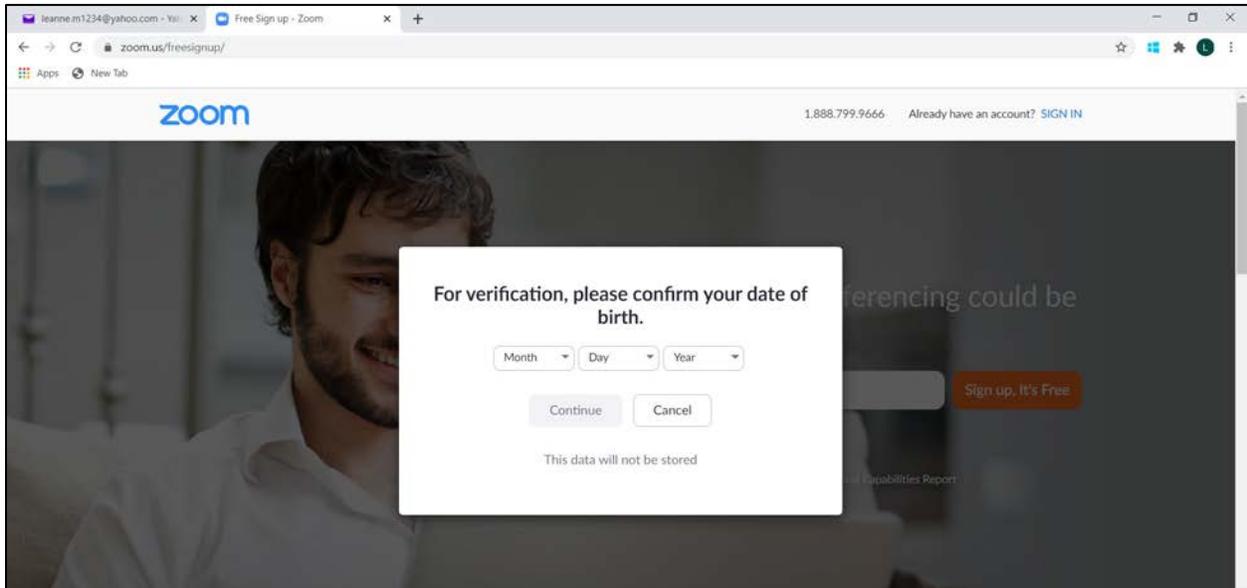
Step 1: To get started, click on this link and it will take you to the free sign up page (below).
<https://zoom.us/join>



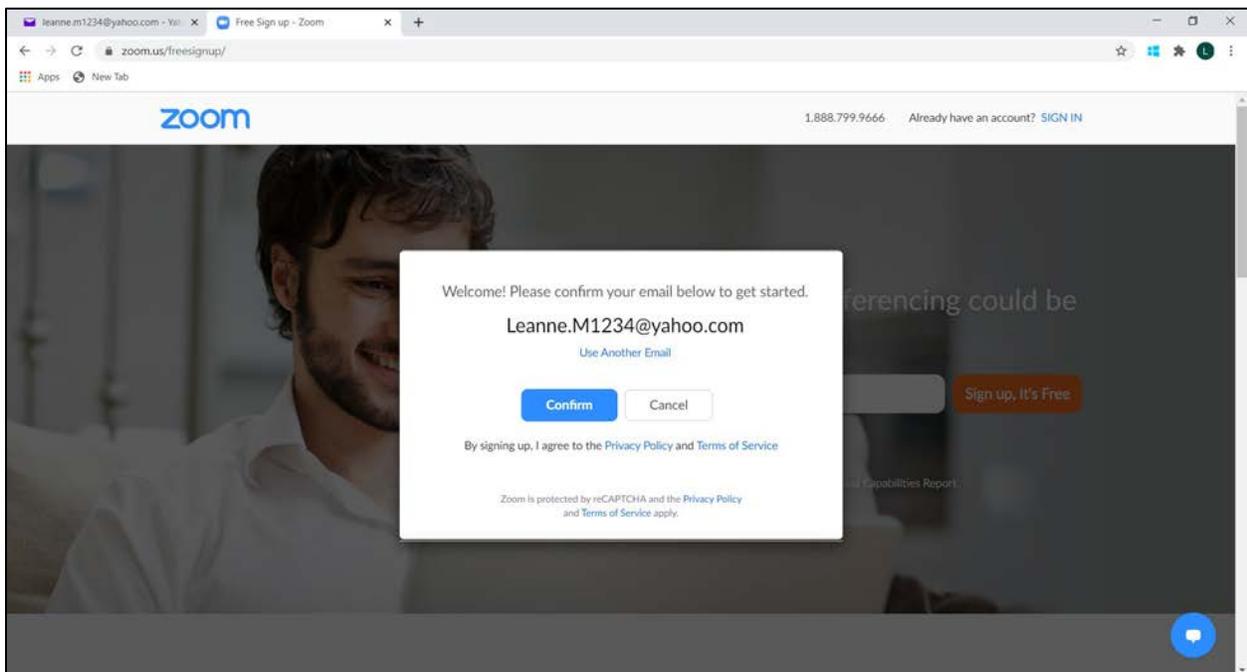
Step 2: Enter your email address and click “Sign up, It's Free”.



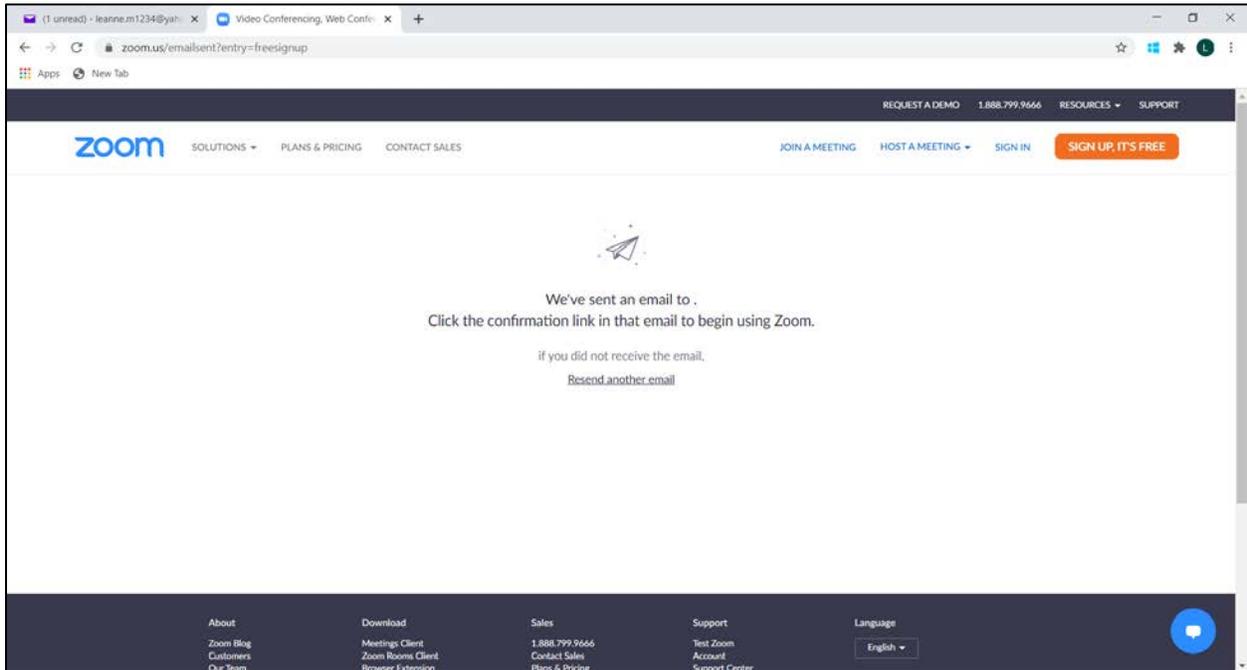
Step 3: If prompted, enter the birthday for whom the email belongs for verification purposes. The information will not be stored. Then, click “Continue”.



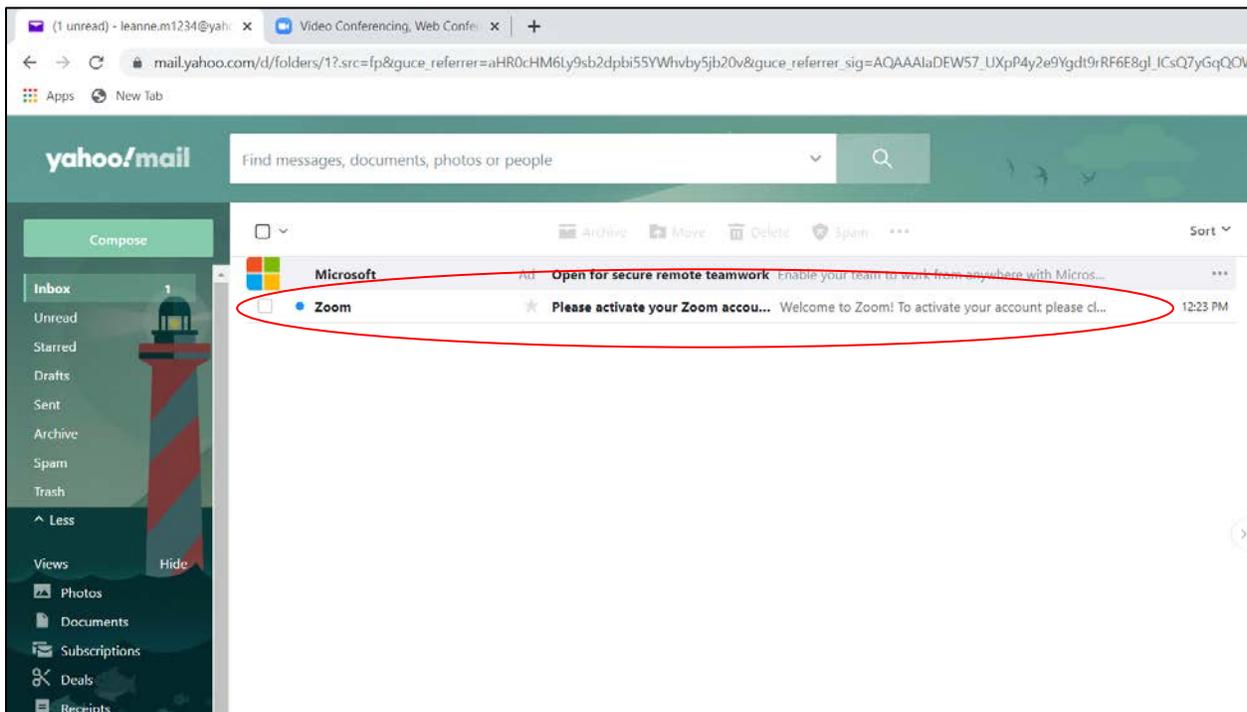
Step 4: You will then be showed the Welcome screen below. Make sure the email you will be using is correct and click “Confirm”.



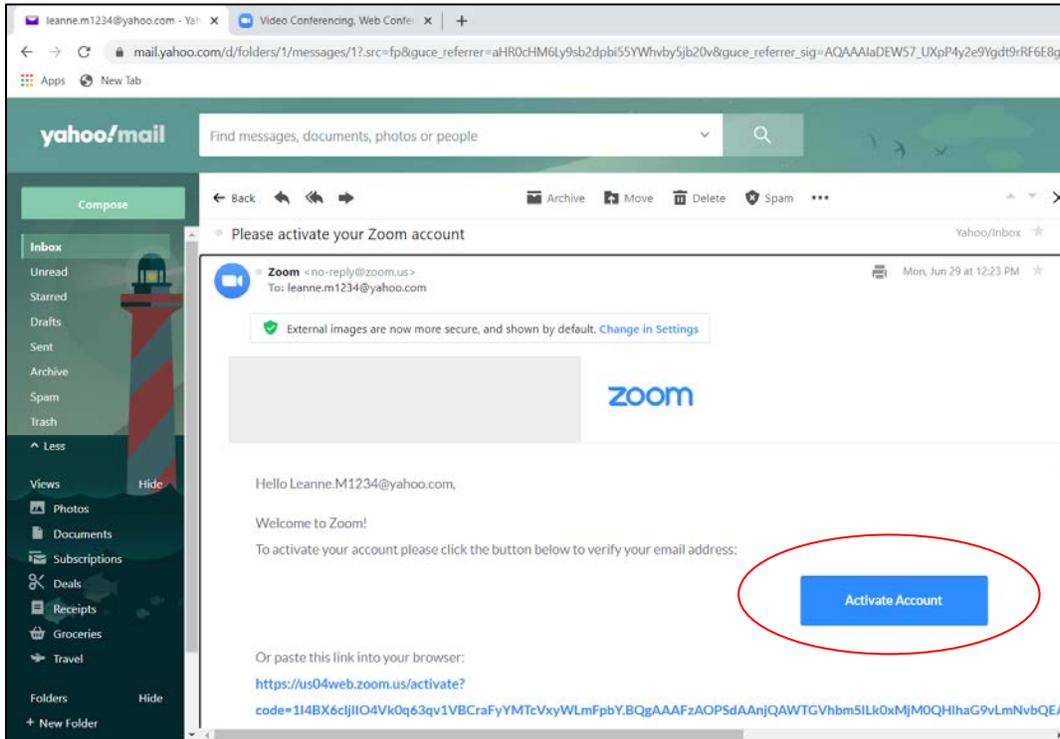
Step 5: You will be transferred to the page below and prompted that you have been sent a confirmation email to the email address used to create the Zoom account.



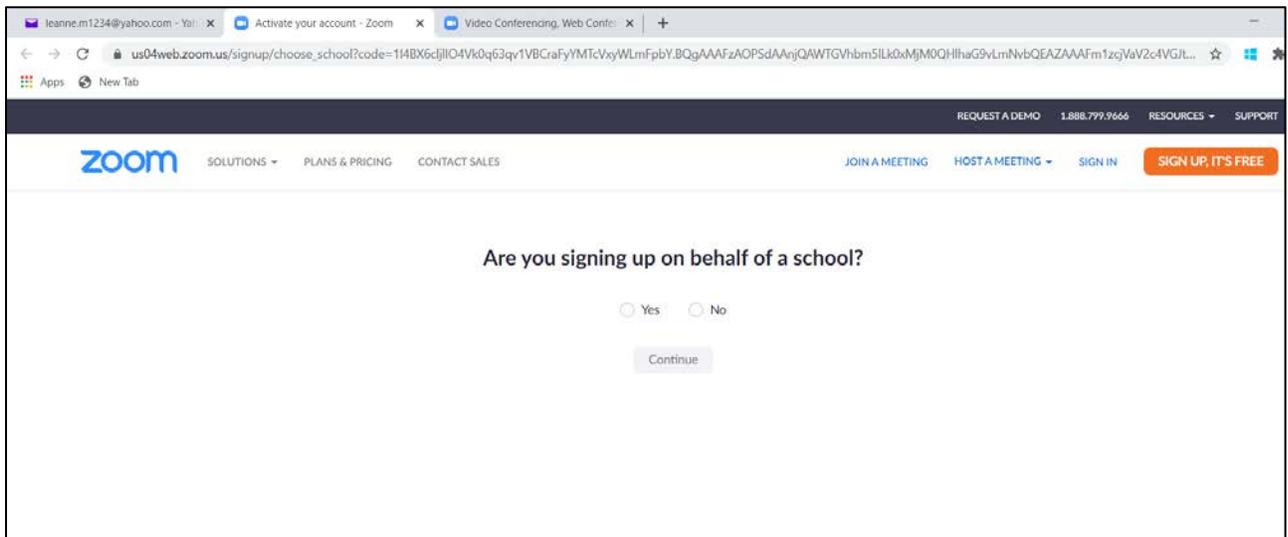
Please login to your email. You will have a Zoom email waiting for you there. This example is using Yahoo!mail. Click on the “Zoom” email.



Step 6: After clicking on the “Zoom” email, you will be asked to activate the account by clicking the “Activate Account” button in blue. Circled below.

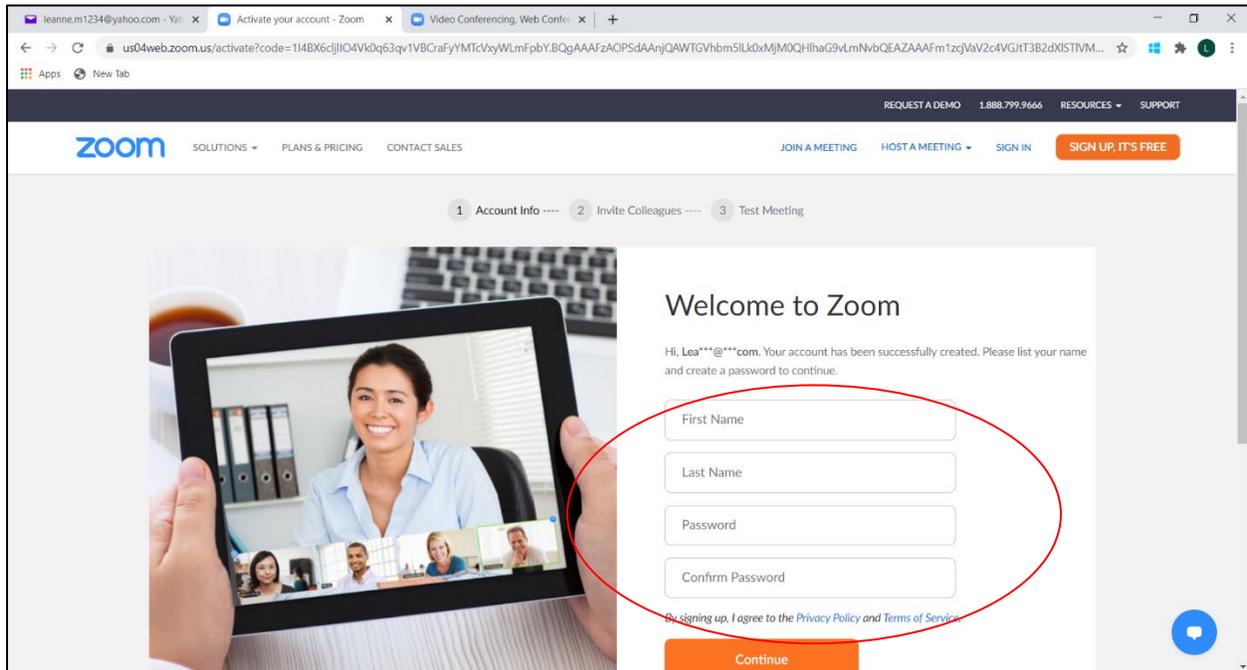


Step 7: Next, you will be directed to the page below where you will be asked if you are signing up for Zoom on behalf of a school. Click “No” and then click “Continue”.



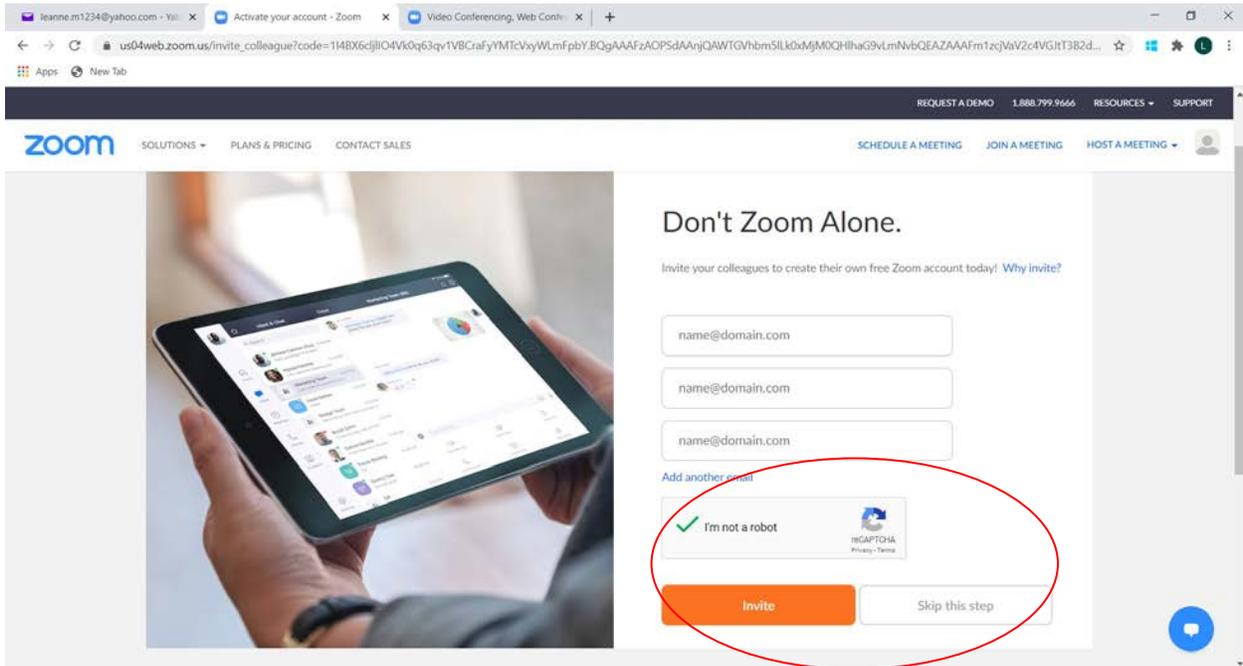
Step 8: Next, you will be directed to the page below where you will be asked fill in your name and create a password. Then click “Continue”. Make sure to write down your account information somewhere safe! Your password will need to include the following:

- Have at least 8 characters
- Have at least 1 letter (a, b, c...)
- Have at least 1 number (1, 2, 3...)
- Include both uppercase and lowercase characters



The screenshot shows the Zoom account activation page. The browser address bar displays the URL: us04web.zoom.us/activate?code=1148B6cJlIO4Vk0q63qy1VBcraFYMTcVvyWlMfpyY.BQgAAAFzAOPsdAAAnjQAWTGVhbmSilk0xMJM0QHhaG9vLmNvbQEAZAAAFm1zqVaV2c4VGHT3B2dXISTIVM.... The page features the Zoom logo and navigation links for SOLUTIONS, PLANS & PRICING, CONTACT SALES, JOIN A MEETING, HOST A MEETING, SIGN IN, and SIGN UP, IT'S FREE. A progress indicator shows three steps: 1 Account Info (active), 2 Invite Colleagues, and 3 Test Meeting. The main content area includes a 'Welcome to Zoom' heading, a message: 'Hi, Lea***@***.com. Your account has been successfully created. Please list your name and create a password to continue.', and a form with four input fields: First Name, Last Name, Password, and Confirm Password. A red circle highlights the Password and Confirm Password fields. Below the form is a 'Continue' button and a link for 'By signing up, I agree to the Privacy Policy and Terms of Service'.

Step 9: You can skip this next step; it is not necessary. Click the “I’m not a robot” box and then click, “Skip this step”.



Step 10: Next, you will be directed to this page where you'll find the personal meeting url Facilitators can use to set up a virtual meeting. If you are a Better Breathers Club member you will not need to use this url. Click, “Go to My Account” and you're all set up!

