



**VAPE-FREE
SCHOOLS
INITIATIVE**

School Campus Tobacco-Free Policy Assessment

Date of Assessment: _____

School Characteristics		
School Name:		Approx. # of Staff:
Main Campus Address:		Names AND full addresses of all satellite campuses affected by the school's policy:
City:	State:	
County:	Zip:	
Names of those who conducted/reviewed this policy assessment:		
		Approx. # of Students: Institution Type: (select best match) <input type="checkbox"/> public school <input type="checkbox"/> private school <input type="checkbox"/> charter school <input type="checkbox"/> cyber school <input type="checkbox"/> other (please specify): _____

Tobacco-Free Environment Policy and Signage		Score: ____/25 points
<input type="checkbox"/> School has a 100% nicotine and tobacco-free campus policy that prohibits use of <u>all</u> tobacco products including electronic nicotine delivery systems (ENDS), such as e-cigarettes, e-hookah, vapes, vape pens, etc. (____/5 points)		
Tobacco use by students, faculty, staff, visitors and contractors is prohibited at all times on the school campus, including in parking lots, all vehicles parked on campus, at all satellite sites and other properties the school owns and/or rents. The policy extends to all off-site meetings and in all school owned or leased vehicles as indicated below. (1 point each = ____/12 points)		
Students	Faculty/Staff	Visitors/Contractors/Patrons
<input type="checkbox"/> School buildings (indoors)	<input type="checkbox"/> School buildings (indoors)	<input type="checkbox"/> School buildings (indoors)
<input type="checkbox"/> School campus/grounds	<input type="checkbox"/> School campus/grounds	<input type="checkbox"/> School campus/grounds
<input type="checkbox"/> Vehicles	<input type="checkbox"/> Vehicles	<input type="checkbox"/> Vehicles
<input type="checkbox"/> School-sponsored events	<input type="checkbox"/> School-sponsored events	<input type="checkbox"/> School-sponsored events
<input type="checkbox"/> Signs displaying information about tobacco-use policy are clearly posted on all areas of campus (____/5 points)		
<input type="checkbox"/> Policy is enforced 24 hours a day, 365 days a year, even when school is not in session (____/3 points)		

Enforcement			Score: ____/17 points
Written policies, procedures or plans detail compliance expectations, enforcement and educational opportunities. (1 point each = ____/13 points)			
Students	Faculty/Staff	Visitors/Contractors/Patrons	
<input type="checkbox"/> General enforcement	<input type="checkbox"/> General enforcement	<input type="checkbox"/> General enforcement	
<input type="checkbox"/> Outlines specific enforcement protocols	<input type="checkbox"/> Outlines specific enforcement protocols	<input type="checkbox"/> Identifies specific consequences for violation(s) to the policy	
<input type="checkbox"/> Mention of adolescent education/intervention programming available, not just punitive measures for violation(s)	<input type="checkbox"/> Mention of adult education/intervention programming available, not just punitive measures for violation(s)		
<input type="checkbox"/> Mention of adolescent cessation programming available, not just punitive measures for violation(s)	<input type="checkbox"/> Mention of adult cessation programming available, not just punitive measures for violation(s)		
<input type="checkbox"/> Dress code	<input type="checkbox"/> Dress code		
<input type="checkbox"/> Protocol to address confiscation of any tobacco product or paraphernalia for students and/or anyone under the age of 21			
<input type="checkbox"/> Policy prohibits sponsorship and all donations from the tobacco industry and divests itself of all tobacco industry stock. (____/2 points)			
<input type="checkbox"/> Policy establishes designated individual(s) for enforcement. (____/2 points)			

Education and Treatment Services		Score: ____/15 points
Written policies include information on education, intervention and cessation treatment options. (1 point each = ____/15 points)		
Students	Faculty/Staff	
<input type="checkbox"/> General prevention curriculum mentioned	<input type="checkbox"/> Education about the dangers of tobacco use, exposure to secondhand smoke and secondhand aerosol provided	
<input type="checkbox"/> Specific prevention curriculum mentioned	<input type="checkbox"/> General adult cessation programming mentioned	
<input type="checkbox"/> General intervention/alternative to suspension program mentioned	<input type="checkbox"/> Specific adult cessation programming mentioned	
<input type="checkbox"/> Specific intervention/alternative to suspension program mentioned	<input type="checkbox"/> Referral to outside cessation services or adult cessation program offered	
<input type="checkbox"/> Referral to intervention/alternative to suspension program offered	<input type="checkbox"/> Information related to tobacco treatment resources are available and integrated into existing trainings, events and programs	
<input type="checkbox"/> General adolescent cessation programming mentioned	<input type="checkbox"/> Tobacco treatment services are a covered benefit for individuals and their dependents insured through the employee health insurance plan	
<input type="checkbox"/> Specific adolescent cessation programming mentioned	<input type="checkbox"/> Provides information on 100% smoke-free/tobacco-free options when providing campus visitors local dining and lodging information	
<input type="checkbox"/> Referral to outside cessation services or adolescent cessation program offered		

Policy Organization

Score: ____/8 points

Written policies, procedures or plans detail communication about the policy to all campus students, faculty/staff, community members and visitors.
(1 point each = ____/8 points)

Communicating the Policy	Rationale	Management
<input type="checkbox"/> General communication of the policy	<input type="checkbox"/> Any rationale given for health or environmental consequences	<input type="checkbox"/> Applicable enforcement/adoption date
<input type="checkbox"/> Printed materials and on website	<input type="checkbox"/> Policy indicates all tobacco products, including electronic nicotine delivery systems (ENDS), such as e-cigarettes, e-hookah, vapes, vape pens, etc.	<input type="checkbox"/> Individual(s) identified to review and/or update the policy
<input type="checkbox"/> Signage		<input type="checkbox"/> Additional supporting documents

Assessment Notes and Recommendations

Total Score: ____/ 65 points

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